

Maiden Erlegh Trust

CHARGING AND REMISSIONS POLICY



MAIDEN ERLEGH
TRUST

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1. Charging

It is the policy of Maiden Erlegh Trust to charge for the following areas of activity.

1. Board and lodging on any residential visit.
2. Costs associated with individual tuition in the playing of an instrument whether in or out of school hours (**unless** it is provided as part of the syllabus for a prescribed public examination or is required by the National Curriculum).
3. Activities that take place wholly or mainly outside school hours, but which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties relating to the National Curriculum or to religious education.
4. The cost of entering a pupil for a public examination not prescribed in regulations, and for preparing the pupil for such an examination outside school hours.
5. Re-sits of prescribed public examinations where no further preparation has been provided by the school.

2. Voluntary Contributions

It is the policy of Maiden Erlegh Trust to ask for voluntary contributions for non-chargeable elements of residential trips, educational visits and field trips. In cases of family hardship parents may apply, in confidence, to the Headteacher for financial support. If sufficient voluntary contributions are not received, it is possible the activity will be cancelled.

3. Remissions

The Headteacher will exercise their discretion in special cases, for the remission of charges. Where parents receive the following support they are exempted from charges as indicated:

- Universal Credit, or one of the following:
 - Child Tax Credit
 - Housing Benefit
 - Income Support
 - income-based Jobseeker's Allowance (JSA)
 - income-related Employment and Support Allowance (ESA)
 - Working Tax Credit
- Any support under part 6 of the Immigrations and Asylum Act 1999
- The guarantee of State Pension Credit
- An income related employment and support allowance that was introduced on October 27th 2008