



By email - Year 9 & 10 Parents & Guardians

8 November 2024

Dear Parent/Guardian

Year 9 & 10 Qualifications – Annual Plan

I am writing to you to outline Hamilton's Annual Plan for assessments for your child over the coming year and provide you with some key dates in the academic calendar.

During this coming year, your child *may* be entered for any of the following qualifications and assessments:

Qualification	Possible Subjects
Entry Level Functional Skills	English, Maths
BTEC First Awards	Introduction to Applied Science, Home Cooking Skills, Sport

With successful results, each of these assessments can provide your child with valuable qualifications which will help them reach their potential in the next stage of their educational journey.

Entry into these subjects, however, will be dependent on your child attending school and attending the relevant subject lessons, demonstrating focus and ability relevant to each subject. Your child's tutor will be having discussions with you regarding these entries over the coming weeks.

Some of these qualifications run over a two year period, others over a one year period. Assessments for this academic year are during the following weeks:

Year Group	Qualification	Assessment Period
Year 10	Entry Level Functional Skills	2 – 6 December 2024
Year 9	Entry Level Functional Skills	3 – 7 March 2025

It is imperative that students are encouraged to take all assessments and exams seriously, and students will be expected to follow all rules and expectations put in place for the running of examinations.

Nearer the time of each assessment period, you will be advised of the qualifications and subjects your child has been entered for, along with a timetable and examination specific information. You will also be provided with information regarding how you can support your child.

It is worth noting at this stage that we do consider all students for Access Arrangements: pre-examination adjustments for candidates based on evidence of need and normal way of working. Access Arrangements allow candidates with special educational needs, disabilities or temporary



injuries to access the assessment without changing the demands of the assessment. Examples include readers, scribes and movement breaks. Your child's teachers and tutor will be consulted by Dr Corfield, SENCo, in the coming weeks and they will also be discussed at Annual Review meetings.

If you have specific concerns or worries about any of the assessments we will be running, or feel that there is something specific we can do to support your child in achieving success in these, please do get in touch and we will do our best to support as we are able.

Yours faithfully



Mrs Hannah Wilson
Examinations Officer



Aim High



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